



## Action Plan to address items of Child Safeguarding Statement that may need further improvement: March 2021. Board of Management.

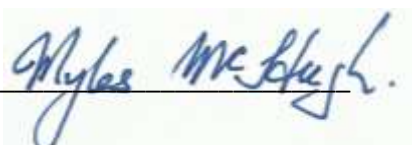
<u>Question</u>	<u>Item</u>	<u>Action</u>	<u>Person Responsible and Timeline</u>	<u>Completed and Date</u>
<b>4</b>	Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Review at annual meeting, action plan drawn up and actions identified (as required)	Principal, Before March BOM meeting	15 <sup>th</sup> March 2021
<b>7</b>	Have any members of the Board attended child protection training?	BOM members encouraged to attend training	Principal asks BOM at March meeting	MMH/ Ross/ ET/ AMUL/GC 15 <sup>th</sup> March 2021
<b>11</b>	Is the Board satisfied that all school personnel have been made aware of their responsibilities under the 'Child Protection Procedures for Primary and Post Primary Schools 2017' and the Children First Act 2015?	Staff required to complete an online form that they have been made aware of their responsibilities, on appointment and after March BOM meeting	Principal circulates appropriate documents after BOIM meeting, and also on recruitment Requirement on staff to confirm receipt.	March 2021. (As staff are recruited)
<b>19</b>	Unique identifier Codes	Generated annually	There are in place.,	March 2021
<b>29</b>	Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	<b>Employees</b> , cannot be on payroll without vetting. <b>Volunteers:</b> Possible list to BOM at each meeting?	Principal.	Monthly? Conversation with Rowing club March 11 <sup>th</sup> . No new volunteers 2020/21. A number of questions asked of rowing club.
<b>31</b>	Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	See Q 29 above	<ul style="list-style-type: none"> <li>• Vetting</li> <li>• Reference check</li> <li>• Questions at interview</li> </ul>	
<b>33</b>	Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the 'Child Protection Procedures for Primary and Post Primary Schools 2017'?	Is there a role here for full parent cohort or is Parents Council enough? Parents made aware of process and any input they would like to improve.	All parents emailed march 10 <sup>th</sup> 2021 seeking feedback	March 10th
<b>34</b>	Has the Board sought the feedback of pupils in relation	Is there a role here for full students' cohort or is Student council enough?	Student council emailed March 10 <sup>th</sup> seeking feedback	March 10th

to the school's child safeguarding arrangements?


## Action Plan for Review or Child Safeguarding Risk Assessment

1	Students arriving before 8:15am	DP on premises before 8am	School building only open for students from 8am Needs to be communicated to parents.	March 2021
2	The school has in place an Acceptable Use policy in respect of usage of all Computers, Internet and Social Media,	New AUP policy was implemented May 2020, some additions needed before May 2021	BOM, P and POR holder. A number of additions to be approved by May 2021	
3	Appropriate supervision is provided before, during and after STUDY times which occur after school tuition times. (Who ensures that pupils leave school building at end of study)	Review with Study Coordinator Some changes made. Teachers paid for 15 mins supervision before and must be last off premises. Interactions with pupil should be more than 1:1.	Meeting with Study coordinator March 11th	
4	Detention during school hours, after school (Fri evening) and Saturday morning as part of our Code of Responsibility and Behaviour.	Teachers in charge of detention to be notified of students attending detention	DP or year head assigning detention. On resumption of school. Vetted person on duty	
5	Guidelines for dealing with pupils on a one to one basis need to be finalised	On list of policy/protocols to be implemented	On or Before June 2021. BOM, P and POR holder	
6	School Trip Policy Currently being Formalised	On list of policy/protocols to be implemented	On or Before June 2021. BOM, P and POR holder	
7	Facilitators for school retreats and school outings must be Garda Vetted.	Teachers organising same must sign off that this is the case. School trip/ excursion/ retreat sheet to be drawn up. (SCAH) email Laura	On or before Sept 2021. BOM, P & POR holder Is it possible to use Compass electronic form.?	
8	The School has a supervision protocol for all major events. The school has a supervision protocol for transport to and from all activities	Any major school event must have arrangements in place, in advance to ensure appropriate supervision takes place. SCAH	On or before September 2021 BOM, P & POR holder	
9	Guidelines for teachers teaching supervising in and around sporting areas / dressing room areas.	A set of instructions and procedures for teachers.	Before September 2021 P/ DP & POR holder.	

This Action Plan was adopted by the Board of Management on March 15<sup>th</sup> 2021 [date].

Signed: 

Chairperson of Board of Management

Signed: 

Principal/Secretary to the Board of Management

Date: 15<sup>th</sup> March 2021

Date: 15<sup>th</sup> March 2021